

Town of Tiverton, Rhode Island
Building Official

The Town of Tiverton is looking to fill the position of Building Official. The position reports to the Town Administrator and is responsible for enforcing the Rhode Island State Building Code and all related State and local codes. The Building Official supervises part time electrical, mechanical and plumbing inspectors, a part-time Zoning Officer, and a full time support staff. He or she develops and manages the budget for the Building Office; coordinates with other departments, boards and commissions, and ensures efficient operations and effective customer service. He or she will also be on call to respond to emergency situations, and must be able to attend frequent evening meetings. Candidates must be certified as Rhode Island Building Official as well as Floodplain Manager or, depending on experience and other qualifications, be able to obtain the required certification(s) within 6 months of accepting employment. Additional requirements and a full job description may be found on the Town's website at www.tiverton.ri.gov. Interested candidates should send a resume and cover letter that includes three references and salary history to: Personnel Board, P.O. Box 38, Tiverton, Rhode Island 02878 or email at tivertonpersonnel@tiverton.ri.gov. Applications will be accepted through Friday, April 17, 2021 or, if necessary, until the position has been filled. The Town of Tiverton is an equal opportunity employer.